

REQUEST FOR BIDS ON DISPOSAL OF AIRCRAFT SHELLS AND SPARES

AIRZIM/RFP/DISPOSAL OF AIRCRAFT SHELLS/0001/2024

Standard Bidding Document for the Procurement of:	DISPOSAL OF AIRCRAFT SHELLS & AIRCRAFT SPARES
Procurement Reference No	AIRZIM/RFP/DISPOSAL OF AIRCRAFT SHELLS & AIRCRAFT SPARES/0001/2024
Procuring Entity	AIR ZIMBABWE
Date of Issue	19/01/2024

REQUEST FOR BIDS ON DISPOSAL OF AIRCRAFT SHELLS AND SPARES

AIRZIM/RFP/DISPOSAL OF AIRCRAFT SHELLS/0001/2024

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Part 1: Bidding Procedures

Part 2: Statement of Requirements

PROCEDURES

References:

Reference is made to the Public Procurement and Disposal of Public Assets ACT [*Chapter 22:23*] and to the General Regulations (Statutory Instrument No. 5 of 2018) for this tender. The terms and requirements in the ACT and Regulations govern the submission of Bids and should be read by all Bidders.

Procurement Reference Number: AIRZIM/RFP/DISPOSAL OF AIRCRAFT SHELLS & AIRCRAFT SPARES/0001/2024 – THIS IS A DOMESTIC AND INTERNATIONAL TENDER
Preparation of Bids

You are requested to bid for the collection of items being disposed as specified in the Statement of Requirements below, by completing and returning the following documentation:

1. The Bid Submission Sheet in this Part;
2. The Statement of Requirements in Part 2;
3. A copy of every document necessary to demonstrate eligibility in terms of section 28 (1) of the Regulations;
4. A copy of the company's documents which should include:
 - Current Tax Clearance Certificate.
 - CR14.
 - CR6.
 - Certificate of incorporation.
 - Proof of current registration with the Procurement Regulatory Authority of Zimbabwe.
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You are advised to carefully read the complete Bidding Document, as well as the General Conditions of Contract which are available on the Authority's website, before preparing your Bid.

The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction. All pages of the Bid must be clearly marked with the Procurement Reference Number above and the Bidder's name and any reference number.

Number of bids allowed

No Bidder may submit more than one bid per LOT (strictly one bid per LOT). A bidder can bid for all the eight (8) LOTs individually, or as a joint venture partner in another Bid, except as a subcontractor. A conflict of interest will be deemed to arise if more than one bid per LOT is received from one Bidder owned, directly or indirectly, by the same person.

Clarification

Clarification of the bidding document may be requested in writing by any Bidder not later than 12th of February 2024 and should be sent to:

THE CEO, Attention: MANAGER PROCUREMENT,
ROBERT MUGABE INTERNATIONAL AIRPORT, HARARE

Clarification can be send via emails to: tenderqueries@airzimbabwe.aero

Validity of Bids

The minimum period for which the Bidder's bid must remain valid must be ninety days (90) from the deadline for the submission of bids.

Submission of Bids

Bids must be submitted in writing in a sealed envelope to the address below, no later than the date and time of the deadline below (3 Copies). It is the Bidder's responsibility to ensure that they receive a receipt confirming submission of their bid that has correct details of the Bidder and the number of the Bid or via an e-mail: purchasing@airzimbabwe.aero copying email: disposal@airzimbabwe.aero

The Bidder must mark the envelope with the Bidder's name and address and the Procurement Reference Number AIRZIM/RFP/DISPOSAL OF AIRCRAFT SHELLS & AIRCRAFT SPARES/0001/2024

N/B. Late bids will be rejected.

The Procuring Entity reserves the right to extend the bid submission deadline but will notify all potential bidders who have collected the bidding documents of the amended bid submission deadline.

Date of deadline: 16/02/2024 **Time: 1000hrs**

Submission address: THE CEO, ATTN:
THE MANAGER PROCUREMENT,
ROBERT MUGABE INTERNATIONAL AIRPORT, HARARE

Means of acceptance: Sealed bids to be submitted at Air Zimbabwe (tender box) PMU Office clearly marked:

THE CEO, ATTN:

THE MANAGER – PROCUREMENT MANAGEMENT UNIT

ROBERT MUGABE INTERNATIONAL AIRPORT

HARARE

OR E-MAIL: disposal@airzimbabwe.aero

Copying e-mail: purchasing@airzimbabwe.aero

Bid opening

Bidders and their representatives may witness the opening of bids, which will take place at the submission address immediately following the deadline.

Withdrawal, amendment or modification of Bids

A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative. However, no Bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity specified by the Bidder or any extension of that period.

Collection Requirements

The collection period required (from the date of contract signing) and the final destination for collection are as indicated in the Collection Schedule in Part 2.

Bid Prices and Discounts

The prices and discounts quoted by the Bidder in the Bid Submission Form and in the Price Schedules must conform to the requirements specified below. Prices must be quoted as specified in the Price Schedule included in Part 2 Statement of Requirements.

Evaluation of Proposals

Proposals will be evaluated using the following methodology:

1. Preliminary examination as Administrative Compliance to confirm that all documents required have been provided, to confirm the eligibility of Bidders in terms of section 28 (1) of the Regulations and to confirm that the Proposal is administratively compliant in terms of section 28 (2) of the Regulations.
2. Technical evaluation to determine substantial responsiveness to the specifications in the Statement of Requirements;

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Eligibility and Qualification Criteria

Bidders are required to meet the criteria in section 28 of the Act to be eligible to participate in public procurement and to be qualified for the proposed contract. They must therefore provide any available documentation and certify their eligibility in the Bid Submission Sheet. To be eligible, Bidders must provide the following documentation to meet the criteria for eligibility below, valid tax clearance certificate, any litigation history documents and outcome, declare any conflict of interests, proof of registration with PRAZ, Company Documents showing the nationality of directors.

1. Have the legal capacity to enter into a contract;
2. Not be insolvent, in receivership, bankrupt or being wound up, not have had business activities suspended and not be the subject of legal proceedings for any of these circumstances;
3. Have fulfilled their obligations to pay taxes and social security contributions in Zimbabwe (Valid Tax Clearance);
4. Not have a conflict of interest in relation to this procurement requirement;
5. Not be debarred from participation in public procurement under section 72 (6) of the Act and section 74(1) (c), (d) or (e) of the Regulations or declared ineligible under section 99 of the Act;
6. Have the nationality of an eligible country as specified in the Special Conditions of Contract; and
7. Have been registered with the Authority as a Supplier and have paid the applicable Supplier Registration Fee set out in Part III of the Fifth Schedule to the Regulations. For international bidders, there must be an attachment of proof of payment of USD 850.00 to PRAZ as an eligibility criteria to participate in this tender. Payment is made via wire transfer directly into the Procurement Regulatory Authority of Zimbabwe Commercial Bank Account before bid submission deadline. For PRAZ registration purposes after wire transferring the registration fees the bidder needs to use the PRAZ Portal : <https://portal.praz.org.zw> and if there are challenges encountered upon accessing the PRAZ portal, please email: helpdesk@praz.org.zw copying reception@praz.org.zw

United States Dollar (USD) only

Account Name: Procurement Regulatory Authority of Zimbabwe

Bank: Commercial Bank of Zimbabwe

Currency: United States Dollar (USD)

Account Number: 10721064850108

Branch Sort Code: 6101

Swift Code: COBZZWHAXXX

Participation in this bidding procedure is open to Zimbabwean and International bidders.

Origin of Bidders

All bidders must have their country of origin as an eligible country, as specified in the Special Conditions of Contract.

Technical Criteria

The Technical Specifications Sheet details the minimum specification of the items on disposal.

Currency

Bids are to be priced **in United States dollars**.

Award of Contract

The highest evaluated bid, after application of any additional evaluation criteria, including any margin of preference, which is substantially responsive to the requirements of this bidding document will be recommended for award of contract. The proposed award of contract will be by issue of a Notification of Contract Award in terms of section 55 of the Act which will be effective until signature of the contract documents in accordance with Part 3: Contract. Unsuccessful Bidders will receive the Notification of Contract Award and, if they consider they have suffered prejudice from the process, they may within 14 days of receiving this Notification, submit to the Procuring Entity a Challenge in terms of section 73 of the Act, subject to payment of the applicable fee set out in section 44 of and the Third Schedule to the Regulations.

Right to Reject

The Procuring Entity reserves the right to accept or reject any Bids or to cancel the procurement process and reject all Bids at any time prior to contract award.

Corrupt Practices

The Government of Zimbabwe requires that Procuring Entities, as well as Bidders and Contractors, observe the highest standard of ethics during the procurement and execution of contracts. In pursuit of this policy:

1. the Procuring Entity will reject a recommendation for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract or been declared ineligible to be awarded a procurement contract under section 99 of the Act;

2. the Authority may under section 72 (6) of the Act impose the sanctions under section 74 (1) of the Regulations; and
3. Any conflict of interest on the part of the Bidder must be declared.

Bid Submission Sheet

{Note to Bidders: Complete this form with all the requested details and submit it as the first page of your Bid. Attach the completed Statement of Requirements and any other documents requested in Part

1. Ensure that your Bid is authorised in the signature block below. A signature and authorisation on this form will confirm that the terms and conditions of this Bid prevail over any attachments. If your Bid is not authorised, it may be rejected. If the Bidder is a Joint Venture (JV), the Bid must be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.

Bidders must mark as "CONFIDENTIAL" information in their Bids which is confidential to their business. This may include proprietary information, trade secrets or commercial or financially sensitive information}.

Procurement Reference Number:

Subject of Procurement:

Name of Bidder:

Bidder's Reference Number:

Date of Bid:

We offer to supply the items listed in the attached Statement of Requirements, at the prices indicated on the attached Price Schedule and in accordance with the terms and conditions stated in your Bidding Document referenced above.

We confirm that we meet the eligibility criteria specified in Part 1: Procedures of Bidding.

We declare that we are not debarred from bidding and that the documents we submit are true and correct.

The validity period of our bid is: {Days} from the date of submission.

We confirm that the prices quoted in the attached Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision, variation or adjustment.

Signature

Name:

Position:

Date: (DD/MM/YY)

Authorised for and on behalf of:

Company.....

Address:

.....

Name of Bidder:

Bidder's Reference Number:

List of Goods and Price Schedule**CURRENCY OF BID.....**

<i>Item No</i>	<i>Good or service description and full technical Specification required (including applicable standards)</i>
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	DESCRIPTION OF GOODS	QTY
1.	LOT 1 Boeing B737-200 Z-WPB – Partly parted – Refer to Item (A) below	1
	LOT 2 Boeing B737-200 Z-WPC - Partly parted – Refer to Item (B) below	1
	LOT 3 BAE146 5H-SDX (Shell)	1
	LOT 4 BAE146 ZS-SDX(Shell)	1
	LOT 5 Boeing 707 Thrust Reverser Test Rig – As Is	1
	LOT 6 BAe146 - List of Obsolete Consumables on excel document.	Various
	LOT 7 BAe146 - List of Obsolete aircraft Rotable spares on excel document.	Various
	LOT 8 List of Obsolete multi-aircraft spares on excel document.	various

ITEM A: AIRCRAFT Z-WPB STATUS SUMMARY

1. Fuselage/Shell on wheels
2. No engines fitted
3. No APU fitted
4. Some fuel tank underwing panels removed
5. Most Wheel Well hydraulic components removed
6. No forward cargo door
7. No aft cargo door
8. No brakes on wheels
9. Aircraft standing on all 3 Landing Gears
10. No Outboard Trailing Edge Flaps
11. Most cabin windows missing
12. No seats fitted
13. Galleys fitted
14. No floorboards
15. Air stairs fitted

Name of Bidder:

Bidder's Reference Number:

{Note to Bidders: If the collection period offered, or any other details, differ from the requirements

below, this should be stated in your tender}.

Item No	Description of Goods Quantity	Physical Unit	Collection Date Required by Bidder and applicable INCOTERM	Bidder's offered Collection period
1	LOT 1 Boeing B737-200 Z-WPB		EX-WORKS 21 days after tender award	<i>{to be provided by the Bidder}</i>
2	LOT 2 Boeing B737-200 Z-WPC		21 days after tender award	<i>{to be provided by the Bidder}</i>
3	LOT 3 BAE146 5H-SDX (Shell)		21 days after tender award	<i>{to be provided by the Bidder}</i>
4	LOT 4 BAE146 ZS-SDX(Shell)		21 days after tender award	<i>{to be provided by the Bidder}</i>
6	LOT 5 Boeing 707 Thrust Reverser Test Rig		21 days after tender award	<i>{to be provided by the Bidder}</i>
7	LOT 6 BAe146 - List of Obsolete aircraft spares on excel document.		21 days after tender award	<i>{to be provided by the Bidder}</i>
8	LOT 7 BAe146 - List of Obsolete aircraft spares on excel document.		21 days after tender award	<i>{to be provided by the Bidder}</i>
	LOT 8 List of Obsolete multi-aircraft spares on excel document.		21 days after tender award	<i>{to be provided by the Bidder}</i>

The collection period required is measured from the date of the signing of the Contract between the Procuring Entity and the Bidder.

The Site for collection of the goods is:

AIR ZIMBABWE (PVT) LTD
THE CEO,
ATTN: THE MANAGER PROCUREMENT,
ROBERT MUGABE INTERNATIONAL AIRPORT,
HARARE

Technical Specification and Compliance Sheet

Name of Bidder:

Bidder's Reference Number:

*The Services and Related Services must comply with following Technical Specifications and Standards:
[Columns a and b are completed by the Procuring Entity. Column c must be completed by the Bidder to indicate the full specification of the items offered and their compliance with the specification required (in Column b)]*

<i>A</i>	<i>B</i>	<i>C</i>
Item No	<i>Item description and full technical Specification required (including applicable standards)</i>	<i>{Confirm full specification of items offered by Bidder and compliance of items to detail in column b}</i>
1	B737-200 Z-WPB – Partial parted
2	B737-200 Z-WPC – Partial parted
3	BAe146 5H-SDX – Shell
4	BAe146 ZS-SDX – Shell
5	B707 Thrust Reverser Test Rig – As Is
6	BAe146 – Obsolete Consumable spares – As Is
7	BAe146 – Obsolete Rotables & Consumable spares– As Is
8	Multi-aircraft Obsolete spares – As Is.

Declaration by the Accounting Officer

I declare that the procurement is based on neutral and fair technical requirements and bidder qualifications.



EDMUND MAKONA (Mr)

CHIEF EXECUTIVE OFFICER